

FRANKLIN CENTRAL SUPERVISORY UNION AND ITS MEMBER SCHOOL DISTRICTS

COMMON PROCEDURE FOR THE USE OF SURVEILLANCE CAMERAS H11

Rationale:

Franklin Central Supervisory Union and its member school districts are committed to maintaining order and discipline on school property and in school vehicles. Surveillance systems are helpful in monitoring activity on school property and in school vehicles as means to promote the safety, health and welfare of its students, protect property, and to enforce compliance with policies. Video surveillance cameras may be used in locations as deemed appropriate by the Superintendent and/or school administration but it is the desire of the FCSU and member districts to afford students and staff privacy in some situations. Accordingly, common sense will be used to determine the locations and scope of surveillance.

Procedure:

In an effort to maintain order and discipline, and to protect the property of the schools, the Board will authorize the use of camera surveillance on school property and school vehicles as follows:

1. The District hereby notifies its students and staff that video surveillance may occur on any school property and on any school contracted or owned transportation vehicles. The District and/or Supervisory Union may also further notify students and staff at their discretion.
2. Such video surveillance cameras may be used in locations as deemed appropriate by the Superintendent and/or school administration. However, cameras will not be posted so as to record students or staff in locations where it can be reasonably expected that they will be undressed, like bathrooms, showers, or locker rooms.
3. The video recordings may be records subject to confidentiality protections under either Vermont or federal law. The recordings will not be voluntarily produced to any persons or agencies not employed by the District or the Supervisory Union (other than law enforcement agencies in the course of an investigation) without a subpoena or other FERPA recognized mechanism compelling production of student records. When the District or Supervisory Union is aware that persons or agencies not employed by the District or Supervisory Union wish to obtain the recordings, they will be kept for a reasonable period of time to permit issuance of the necessary documents requiring production of the recording.
4. Video surveillance shall only be used by the District or Supervisory Union officials for appropriate professional purposes.
5. Each school will develop a plan and timeline for the retention and timely replacement of tapes or digital recordings.

ACCEPTED: 12.12.2011